

Job Summary For Job Vacancies posted March 3, 2017

SUPERINTENDENT

Number of Vacancy(ies): 1 Full Time

Location: Lānaʻi City

JOB RESPONSIBILITIES: Manage on-site planning and execution of construction projects for Lanai Builders, coordinating field crews and subcontractors for successful delivery of projects relative to schedule, budget and quality. Responsible to work with Lanai Builders' Project Managers and to assist with the completion of projects for Pūlama Lānaʻi and its related business entities, such as, but not limited to , material quantity takeoff, ordering of materials and review of shop drawings.

JOB REQUIREMENTS: Minimum of 7 years of verifiable experience as a Superintendent, operating in a similar capacity. Knowledge and experience in construction of single family, low rise multi-family, commercial construction and local building codes. Full knowledge of site construction. Ability to make arrangements with all inspection agencies to inspect and accept completed work. Able to read blueprints and specifications. Knowledge of "each trade" step by step progression in relation to itself as well as to the other trades affected by it. Ability to determine at which point in the building process each trade is to begin and what the different phases of each trade are. Also to be able to determine which trades can work together simultaneously. Must be proficient in the use of computers. Must possess a current State of Hawaii Driver's License. Requires relating to people in a friendly and professional manner. Requires working to established procedures and maintaining reliable work attendance. Requires verbal communication skills and ability to follow oral and written instructions. Able to think and make effective decisions quickly. Ability to create effective working relationships with people. Must be able to maintain a positive attitude and work under pressure.

CARPENTER 1/C (State Certified)

Number of Vacancy(ies): 1 Full Time

Location: Lānaʻi City

JOB RESPONSIBILITIES: Under general supervision, builds, dismantles, repairs and alters buildings and wooden equipment, using all types of building materials. Performs the more difficult and exacting tasks requiring skilled manual operations, and closely coordinated performance which must be to close dimension limits. Plans, performs and at times directs work where only general methods of procedure are available; requires considerable ingenuity, initiative and judgment for correct action. May supervise one or more employees. Must possess a current State of Hawaii Driver's License.

JOB REQUIREMENTS: Must be qualified as a Journeyman Carpenter. Requires relating to people in a friendly and professional manner. Requires working to established procedures and maintaining reliable work attendance. Requires verbal and written communication skills and ability to follow oral and written instructions. Able to think and make effective decisions quickly. Ability to create effective working relationships with employees. Must be able to maintain a positive attitude and work under pressure.

FIELD ASSISTANT

Number of Vacancy(ies): 1 Full Time

Location: Lāna`i City

JOB RESPONSIBILITIES: This position provides the field labor source to meet the Department's work project and facilities support manpower requirements. The position participates in the execution of various labor and semi-skilled tasks, using light power tools and equipment, and various hand tools. The position performs wildfire suppression and other duties as required in support of the Department's programs.

JOB REQUIREMENTS: Sufficiently educated in arithmetic, writing and language skills to be able to perform numerical computations and measurements, and to effectively communicate with supervisors, subordinates, and the general public. Must be able to use hand tools; small power tools such as weed-eaters, chain saws, pruners, drills, and clippers; planting tools; powered and manual spray applications; fencing tools; fire-fighting tools and equipment; basic carpentry tools; calculators; cameras; GPS; two-way radios; utility vehicles. Must have demonstrated knowledge of Hawaiian native flora, fauna, resource issues, and related field methods. Must be willing to work irregular hours. Must have demonstrated ability to work successfully as a team member with people of diverse cultures, ages, and educational backgrounds. Knowledge and experience with Lāna'i resources and people preferred. Must have a minimum of one year of manual labor and semi-skilled work experience. Ability to maintain Wilderness First Responder and Red Cross First Aid Certification. Ability to obtain applicable herbicide or pesticide applicators and/or risk reduction licenses or certification. Must possess a valid State of Hawaii Driver's License. Must be able to successfully complete basic wildland firefighter training.

For immediate consideration please forward your applications at Human Resources - Central Services or email to hr@pulamalanai.com